Nancy Nursing

Chicago, Illinois 60655

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**EDUCATION Saint Xavier University, Chicago, IL**

Bachelor of Science, *cum laude,* Nursing, May 20XX

GPA: 3.55/4.00

**CERTIFICATION** NCLEX scheduled for July 20XX

 CPR certified through January 20XX

**HONORS**  Presidential Scholarship, Saint Xavier University, June 20XX – May 20XX

Dean's List, Saint Xavier University, June 20XX

**ACTIVITIES**  Student Nurses’ Association, Saint Xavier University, June 20XX - May 20XX

* Served as Vice-President from May 20XX – June 20XX
* Coordinated the organization’s first-ever food and clothing drive for the homeless
* Served as an advisor for three freshmen in the organization’s mentoring program

**CLINICAL** Christ Hospital Medical/Surgical, Obstetrics

**EXPERIENCE** Little Company of Mary Hospital Medical/Surgical

Mercy Hospital Medical/Surgical

Hope Children’s Hospital Pediatrics

MacNeal Hospital Psychiatric

Schwab Rehabilitation Institute Rehabilitation

Gladstone School Community

Clinical Highlights

* Presented on healthy dietary habits to junior high school students, and taught proper hand washing techniques to kindergarten students
* Assisted nurses with cholesterol screenings at a community healthcare fair
* Observed therapy groups addressing topics such eating disorders and substance abuse.
* Started IVs, drew blood samples, completed EKGs, and performed dressing changes
* Conducted temperature, blood pressure, pulse, and intake/output checks, updated charting, and apprised nursing staff of changes in patients’ conditions
* Assisted patients with activities of daily living, including bathing, oral hygiene, clothing, and feeding
* Helped healthcare teams with transports and bed transfers of patients
* Aided nursing staff with discharging patients, including teaching patients and their families on medications and home self-care

**ADDITIONAL Green's Family Restaurant, Frankfort, IL, February 20XX – June 20XX**

**EXPERIENCE** Evening Shift Supervisor, February 20xx – June 20xx

* Selected, trained, and evaluated a staff of 15 employees
* Resolved customer issues effectively by employing clear and tactful communication
* Collaborated with waitstaff to efficiently serve crowds of up to 200 customers
* Performed documentation duties, such as bookkeeping, tracking vendor orders, and processing shipments received, in a timely and accurate manner