

**EXCELLENCE IN WRITING AWARD  
Submission Form**

General Description

Each spring semester, Academic Affairs and Student Affairs co-sponsor the Excellence in Writing Awards. This recognition intends to foster high-level competence in written communication by Saint Xavier University students.

All students, including graduate and part-time, are eligible to submit work in two categories: *creative writing* and *academic writing* (documented research, scholarly papers, or case study projects). Undergraduate and graduate awards will be given in each category.

Guidelines for Submission

1. All students, including graduate and part-time, are eligible to submit their work in the categories listed above.
2. Only work written as part of the educational experience at Saint Xavier University and completed from March of last year through March of this year is eligible.
3. All entries must be clean copies without student names, grades, comments, or marginal annotations.
4. All entries must be accompanied by "SXU Excellence in Writing Awards Submission Form."
5. Students must submit four copies and submission form to the Office of the Provost in A-219.
6. Complete the information below and submit with four copies of your paper to the Office of the Provost in A-219. **Submission deadline is March 15<sup>th</sup> (or the next business if the 15<sup>th</sup> falls on a weekend).**

Student ID# \_\_\_\_\_ Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Date: \_\_\_\_\_

For what category is this paper submitted? Circle one: Creative Writing    Academic Writing

For what class and semester was this paper written? \_\_\_\_\_

Who was the instructor for this class? \_\_\_\_\_

Briefly describe the writing assignment

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Instructor's signature required to verify submission: \_\_\_\_\_