

LIBBY ARTS

Chicago, Illinois, 60655

libbyarts02@mymail.sxu.edu • (773) 555-1111

EDUCATION

Saint Xavier University (SXU), Chicago, Illinois

Bachelor of Arts, May 20XX

Major: History

Concentration: Humanities

GPA: 3.9/4.0

RELEVANT COURSEWORK

- Realism at the Turn of the Century
- Europe in the Middle Ages
- Digital Humanities
- Non-Western History
- European History
- Women in Modern European History

RELEVANT EXPERIENCE

Curatorial Intern, April 20XX – August 20XX

Chicago Historical Museum, Chicago, Illinois

- Manage the museum's collections according to best practices of curatorial standards
- Digitize museum originals to increase object visible and public engagement with collections
- Complete high-level collection inventories throughout the Museum
- Assist with administrative work and participate in weekly meetings
- Assist with media coverage relating to period exhibits and filming opportunities
- Organizes talks, workshops, and programs for the public

RELEVANT PROJECTS

- Completed an independent research project that explored European artifacts from the middle ages through 100 photographs, Saint Xavier University, December 20XX

ADDITIONAL EXPERIENCE

- Barista, Coffee Café, Chicago, Illinois, June 20XX – June 20XX
- Cashier, Betty's Bakery, Chicago, Illinois, June 20XX – June 20XX

HONORS & AWARDS

- Dean's List of Honor, Saint Xavier University; June 20XX, May 20XX – August 20XX

INVOLVEMENT

- Member, American Alliance of Museums, August 20XX – Present
- President, History Club, Saint Xavier University, August 20XX – May 20XX
- Member, Chess Club, Saint Xavier University, May 20XX – December 20XX

ADDITIONAL INFORMATION

- Proficient in Word, PowerPoint, Excel, Publisher, and Photoshop
- Knowledge of digital production and artifact digitization processes and protocols
- Bilingual in both English and French
- Experienced with various social media platforms including Facebook, Twitter, and Instagram