

Nancy Nursing

Chicago, Illinois 60655

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EDUCATION

Saint Xavier University, Chicago, IL

Bachelor of Science, *cum laude*, Nursing, May 20XX

GPA: 3.55/4.00

CERTIFICATION

NCLEX scheduled for July 20XX

CPR certified through January 20XX

HONORS

Presidential Scholarship, Saint Xavier University, June 20XX – May 20XX

Dean's List, Saint Xavier University, June 20XX

ACTIVITIES

Student Nurses' Association, Saint Xavier University, June 20XX - May 20XX

- Served as Vice-President from May 20XX – June 20XX
- Coordinated the organization's first-ever food and clothing drive for the homeless
- Served as an advisor for three freshmen in the organization's mentoring program

CLINICAL EXPERIENCE

Christ Hospital

Medical/Surgical, Obstetrics

Little Company of Mary Hospital

Medical/Surgical

Mercy Hospital

Medical/Surgical

Hope Children's Hospital

Pediatrics

MacNeal Hospital

Psychiatric

Schwab Rehabilitation Institute

Rehabilitation

Gladstone School

Community

Clinical Highlights

- Presented on healthy dietary habits to junior high school students, and taught proper hand washing techniques to kindergarten students
- Assisted nurses with cholesterol screenings at a community healthcare fair
- Observed therapy groups addressing topics such as eating disorders and substance abuse.
- Started IVs, drew blood samples, completed EKGs, and performed dressing changes
- Conducted temperature, blood pressure, pulse, and intake/output checks, updated charting, and apprised nursing staff of changes in patients' conditions
- Assisted patients with activities of daily living, including bathing, oral hygiene, clothing, and feeding
- Helped healthcare teams with transports and bed transfers of patients
- Aided nursing staff with discharging patients, including teaching patients and their families on medications and home self-care

ADDITIONAL EXPERIENCE

Green's Family Restaurant, Frankfort, IL, February 20XX – June 20XX

Evening Shift Supervisor, February 20xx – June 20xx

- Selected, trained, and evaluated a staff of 15 employees
- Resolved customer issues effectively by employing clear and tactful communication
- Collaborated with waitstaff to efficiently serve crowds of up to 200 customers
- Performed documentation duties, such as bookkeeping, tracking vendor orders, and processing shipments received, in a timely and accurate manner