

PUBLIC SAFETY

2018-2019

Parking on Campus and Vehicle Regulations

Campus Emergencies

Dispatch Center
(773) 298-3911

Administrative Office

Monday - Friday 8:30 a.m. - 4:30 p.m.
(773) 298-3950
publicsafety@sxu.edu

***When in doubt,
shout it out!***



Saint Xavier
UNIVERSITY

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PARKING ON CAMPUS

General

The primary purpose of the Saint Xavier University parking and vehicle regulations is to provide clear and consistent procedures and enforcement guidelines in order to maintain pedestrian safety and orderly vehicular movement and parking on campus. All regulations are in effect and enforced throughout the calendar year. The University reserves the right to amend the regulations as may be deemed necessary. During special events, certain areas may be designated as reserved parking zones.

The responsibility of finding a legal parking space is the sole responsibility of the vehicle operator. Inability to find a convenient parking space is not an excuse for violating University parking regulations.

Parking Availability

There are approximately 1,700 parking spaces located on the Chicago campus for student, faculty, staff and visitor use.

Shuttle Service

During the academic year, Public Safety provides shuttle bus service for students, staff and faculty. Shuttle service begins at 9 a.m. and will run through 9:30 p.m., Monday through Friday.

- Warde Academic Center
- Visual Arts Center parking lot

The University also operates a weekend shuttle, Friday through Sunday, which transports students to the CTA Orange Line train at Midway Airport. The shuttle also makes transports to several off-campus stops and to local businesses. For information concerning shuttle routes and schedules, please visit our Public Safety website at www.sxu.edu, keyword: Shuttle.

Campus Map

You may view a map detailing the locations of all University parking lots at www.sxu.edu/maps.

Safety Escort Service

There may be occasions when it is necessary to stay late in the evening. If requested, Public Safety officers can provide a safety escort to your vehicle. Officers will respond as soon as possible; however, emergency or high-priority calls may delay the response for the escort. If this occurs, students should remain in a secure location. The Campus Police/Public Safety supervisor will evaluate and address late-night escort requests to or from off-campus University housing. Where conduct violations may be involved, the on-duty hall director will also be notified and respond with Public Safety. To request an escort, contact the Public Safety dispatcher at Ext. 4400 or use any of the interior emergency phones or any of the exterior emergency phones.

Vehicle Assistance

Vehicle assistance includes jumping a dead battery, lockouts and assisting in contacting a local service station for additional assistance. Public Safety cannot assist with changing flat tires or opening locked vehicle doors that are equipped with side-curtain airbags. Lockout assistance requires a standard waiver form to be completed and signed by the owner of the locked vehicle.

VEHICLE REGULATIONS

Abandoned Vehicles

Vehicles left in an abandoned state will have a warning notice affixed to the driver's side rear window. If after five days the vehicle is not claimed, it will be towed and stored at the owner's expense. If for any other reason you must leave your vehicle on campus, please notify Public Safety at Ext. 4400.

Accidents

If you are hit by another vehicle or are in any way involved in an accident on University property, you should call Public Safety. For insurance reasons, it is highly recommended that you call.

Appeals

Citations must be appealed in writing to the Public Safety Office within 14 days of issuance. If not appealed within 14 days, recipient forfeits all appeal rights. Citation Appeal forms can be obtained from the Public Safety Office in the Campus Service Center or on the SXU website: www.sxu.edu, keyword: Safety.

Bicycles

It is highly recommended that, for safety and theft reasons, you register your bicycle with the local police departments.

Fines and Payments

All fines should be paid in the Public Safety Office located in the Campus Service Center. After the 14-day appeal period, fines should be paid in the Bursar's Office.

Fire Lanes and Handicapped Parking Zones

Parking is not permitted at any time in fire lanes, designated handicapped parking zones or marked designated spaces. If unloading passengers and/or packages, a vehicle may utilize loading zone parking spaces with hazard lights flashing, provided the duration of the use does not exceed five minutes. Citations will be issued for any vehicle unlawfully parked in these areas.

Late Fees

After 14 days, unpaid citation fines will automatically be charged a **\$5 late fee**. Where applicable, student or employee accounts will be charged the original fine and late fee.

On-Street Parking

There is no authorized University parking on 103rd Street, Central Park Avenue, South Lawndale Avenue, South St. Louis Avenue, South Spaulding Avenue, neighboring side streets, or adjacent schools, churches or businesses. The Chicago and Evergreen Park police departments patrol these areas. Vehicles parked illegally on the streets or private property around the University may be ticketed and towed. Under Illinois law, University police are authorized to regulate and control traffic on the public way, adjacent to University property.

Overnight Guest Parking

Guests remaining overnight must register their vehicle with the resident hall Public Safety desk officers after their stay has been approved by an RA. Guest vehicles are permitted to park in Lot 7, which is located east of Morris Hall. All unauthorized vehicles left on campus after 2 a.m. are subject to being cited and towed at the owner's expense. Vehicles are prohibited from parking overnight in the Bookstore Parking Lot 2.

Residential Overnight Parking Program

Resident students who will have a vehicle on campus are required to register their vehicle and obtain a residential parking permit from the Office of Public Safety, located in the Campus Service Center building. The office is open from Monday through Friday, 9 a.m. to 4 p.m. **THE PARKING PERMIT MUST BE DISPLAYED IN THE UPPER PASSENGER SIDE OF THE VEHICLE'S REAR WINDOW.**

Repairing of Vehicles on Campus

Performing any major repairs and oil changes are prohibited. Registered owners are permitted to make minor repairs such as fixing a flat tire, replacing a battery or light bulbs. Hazardous or dilapidated vehicles are prohibited and may be cited and towed.

Responsibility for Fines

The registered owner is responsible for all traffic and parking citations and fines for that vehicle, regardless of who was using it (unless previously reported stolen).

Theft and Damage

Saint Xavier University cannot, and will not, assume responsibility for theft and/or damage to vehicles or their contents while on campus. Vehicles should be locked at all times and valuables stored out of plain view.

Towing

A violation of any of the following regulations is just cause to have a vehicle towed:

- Parking in a handicapped zone
- Blocking a fire lane
- Parking in a restricted area
- Parking in a designated visitor's space
- Abandoned/hazardous vehicle
- Unregistered vehicle parked overnight after 2 a.m.

Walsh Auto and Truck Repair

5600 W. 111th St.
Chicago Ridge, IL
(708) 422-1088

Regular business hours are as follows:

Monday-Friday: 7:30 a.m. to 6 p.m.
Saturday: 7:30 a.m. to noon
Sunday: Closed

Unpaid Citations

Unpaid citations will be forwarded monthly to the Bursar's Office and charged to the vehicle owner's account.

PARKING AND TRAFFIC CITATION FINES

Parking and Traffic Citations carry the following fines:

The following violations occurring on private property are enforceable by the Chicago and Saint Xavier police departments and may be prosecuted in Traffic Court of the Circuit Court of Cook County:

1. Parking in a handicapped zone \$250.00
2. Parking in a fire lane/within 15 feet of hydrant \$150.00/\$100.00
3. Speeding (traveling in excess of 15 mph) \$100.00
4. Parked in restricted area \$100.00
5. Failure to stop/yield \$100.00
6. Disobeying a public safety officer's signal \$100.00
7. Careless or reckless operation of a motor vehicle \$100.00
8. Parked over the lines or blocking two (2) parking spaces. \$100.00
9. Abandoned vehicle (upon towing) \$100.00

NOTE:

The safety and welfare of all individuals utilizing campus property will always be strictly enforced. Saint Xavier University reserves the right to tow a vehicle at the owner's expense. Storage, abandonment and incurred payments will be the responsibility of the vehicle's owner.

All unauthorized vehicles left on campus after 2 a.m. are subject to tow at the owner's expense.

Saint Xavier University is not responsible for any vehicle damage or theft while parked on the campus.

During severe rainstorms, some parking lots may flood.

Any unauthorized reproduction of parking permit placards may result in criminal prosecution.



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