2018-2019 RESIDENCE LIFE
HOUSING
ASSIGNMENT INFORMATION
ON BEHALF OF THE RESIDENCE LIFE STAFF, WELCOME TO UNIVERSITY HOUSING!

We are glad that you decided to make Saint Xavier’s residential community your new home. Whether you are moving to campus for the first time or are returning to University housing, the Residence Life staff would like to make your transition to campus living a success. This guide contains helpful information that will answer most of your questions about moving onto campus. We look forward to seeing you in the halls soon!

Katy G. Thompson
Assistant Vice President for Student Affairs and Director of Residence Life
Your housing assignment information, including hall, room/apartment and roommate assignment, can be obtained by logging into the mySXU portal at my.sxu.edu and navigating through the Self-Service Menu to Students and then to Residence Life. Please feel free to contact your new roommate to discuss move-in details. The Residence Life staff made every attempt to meet your preferences; however, all assignments were based on availability.

ROOM CHANGE REQUESTS:
Room and roommate assignments are typically not changed prior to student move-in. A room-change period will take place during the third week of the semester. Students are required to submit a Contract Change Form through the mySXU portal Self-Service Menu (which can be done at anytime following receipt of a room assignment) to begin the room change process.

The student who initiates the room change will typically be required to move. Unless the living environment is deemed by SXU staff to not be conducive to academic success, or the environment poses a threat to a student's well-being, each student will be allowed to change rooms once during the academic year.
FOOTBALL AND MEN’S SOCCER
will move into their assigned housing on Wednesday, Aug. 1, 2018, between 9 and 11 a.m. Residents assigned to on-campus housing should report directly to their assigned hall for check-in.

WOMEN’S VOLLEYBALL
will move into their assigned housing on Monday, Aug. 6, 2018, between 9 and 11 a.m. Check-in will be in the Office of Residence Life, Rubloff Hall, Room 110.

WOMEN’S SOCCER,
MEN’S AND WOMEN’S CROSS COUNTRY
will move into their assigned housing on Monday, Aug. 13, 2018, between 9 and 11 a.m. Check-in will be in the Office of Residence Life, Rubloff Hall, Room 110.

MEN’S AND WOMEN’S GOLF
will move into their assigned rooms/apartments on Monday, Aug. 20, 2018, between 9 and 11 a.m. Check-in will be in the Office of Residence Life, Rubloff Hall, Room 110.

MARCHING BAND
will move into their assigned rooms/apartments on Tuesday, Aug. 21, 2018, between 9 and 11 a.m. Check-in will be in the Office of Residence Life, Rubloff Hall, Room 110.

FIRST-YEAR RESIDENTS
will move into their assigned rooms/apartments on Wednesday, Aug. 22, 2018. Students should arrive to Parking Lot 2 (south of Pacelli Hall, adjacent to the Shannon Center) – enter campus from 103rd Street and Hamlin Avenue. Housing staff will be on hand near Parking Lot 2 to provide individual directions for express check-in. Please note that all students will begin their check-in process and obtain their room key at the Andrew Conference Center.

FINANCIAL CLEARANCE INFORMATION
Students must have established payment arrangements to be financially cleared by the Office of the Bursar to move in. This will allow you to take advantage of express check-in and/or move into housing. Students who are not financially cleared will be notified via SXU email. Students should contact the Office of the Bursar, WAC A-227, (773) 298-3046, prior to the scheduled move-in date to make payment arrangements for the semester. Students should also check their SXU email accounts for more information on Financial Clearance. Only students who are cleared in advance will be eligible for express check-in. Office of the Bursar, Financial Aid and the Office of Residence Life will be available in the Andrew Conference Center on Aug. 22 and 25.

DINING SERVICES
Meal cards can be used beginning Wednesday, Aug. 22, 2018, provided that the student is financially cleared. Please visit the Dining Services website for dining locations, menus and hours at www.sxu.edu, keyword: Dining.
IMPORTANT POLICIES

LATE CHECK-IN
Residents who check in after 3 p.m. and have not received advanced approval from Residence Life will be fined $25 as it is expected that residents arrive during the scheduled check-in. Once check-in ends on both Wednesday and Saturday, staff will be available for late check-in from 4 to 7 p.m. in Rubloff Hall on Wednesday, Aug. 22 and 3 to 6 p.m. on Saturday, Aug. 25. Please plan your arrival to campus accordingly. Check-in after that time must be scheduled in advance with your hall director prior to arrival.

NO-SHOW POLICY
Students who do not arrive at the beginning of the new semester within 72 hours of the designated check-in time and have not made prior arrangements with the Office of Residence Life will have their housing reservation canceled for the current term and will be assessed the $300 cancellation penalty. Housing will not be granted for the semester if the student is deemed a no-show.

INTERNATIONAL STUDENTS
Students are expected to move in during the designated check-in dates and times. Request for individual consideration must be made in writing to the director of Residence Life three weeks prior to arrival.

OUT-OF-STATE STUDENTS
Students who live more than 400 miles from campus are expected to move in during the designated check-in dates and times. Request for individual consideration must be made in writing to the director of Residence Life three weeks prior to arrival. Out-of-state students cannot be considered for move-in prior to Aug. 22, 2018.

REQUESTING APPROVAL FOR EARLY/LATE ARRIVAL
Requests for individual considerations must be made through the Housing Accommodation Form at least 72 hours prior to your requested arrival through the mySXU portal, Self-Service Menu at my.sxu.edu. Requests will be considered on an individual basis; however, consistent guidelines will be used for each review. Late-arrival requests cannot be considered if they are received on the day the student is scheduled to check-in. Residents must be financially cleared by the Office of the Bursar at the time the Accommodation Form is submitted to be considered.

RESIDENCE HALL CLOSURES DURING UNIVERSITY BREAK PERIODS
All residents are expected to vacate the halls during the following closed periods.
- Thanksgiving Holiday - Tues., Nov. 20, 2018 at 6 p.m. to Sun., Nov. 25, 2018 at 5 p.m.
- Semester Break - Fri., Dec. 14, 2018 at 4:30 p.m. to Sat., Jan. 12, 2019 at 10 a.m.
- Spring Break - Fri., March 8, 2019 at 6 p.m. to Sun., March 17, 2019 at 5 p.m.
- Easter Break - Wed., April 17, 2019 at 6 p.m. to Sun., April 21, 2019 at 5 p.m.
- End of Year - Fri., May 10, 2019 at 4:30 p.m.

International students and students who live more than 400 miles from campus may request on-campus residence during the Thanksgiving, Spring and/or Easter breaks only and will be billed $35/day for the respective break if approved. Requests must be submitted via my.sxu.edu Self-Service no later than 10 days prior to the upcoming break. Late requests may be subject to a $50 late penalty. Requests received within 48 hours of the scheduled closing cannot be considered. Unauthorized access to the residence halls during closed periods will result in disciplinary action.
SUITE-STYLE LIVING IN SCHMITT QUAD HALLS: MCCARTHY, MORRIS AND RUBLOFF HALLS

Each room has approximately 156 square feet of bedroom space and 174 square feet of furnished living space. Within the rooms you will find:

- RT London stackable system furniture that includes beds, dressers and desks with organizers
- Walk-in closets in each bedroom and semi-private bathroom
- Kitchenette with refrigerator, microwave, cupboards and sink
- Laundry facilities on each floor
- Fireplace/TV lounge
- Rhubarb’s open daily in McCarthy Hall
- Starbucks in Morris Hall
- Digital cable service
- Internet access (Ethernet cable required or wireless connection can be made. Residents may not install wireless routers to the University network.)
- Study space available in the Rubloff/McCarthy Link and Morris Hall

REGINA HALL (FIRST-YEAR HOUSING) & PACELLI HALL

Each room is approximately 13’x10’. Within the rooms you will find:

- Bunk beds
- A desk and desk chair for each resident
- Sink with mirror and vanity (sink is not available in all rooms)
- Towel rack
- Walk-in closet
- Dresser for each resident
- Digital cable service *
- Wireless Internet access
- Air-conditioning unit
- Laundry facilities

In addition to your living space, other amenities for community-building include:

- A lounge with a big-screen television/Wii system/DVD player (Regina Hall Res Center)
- Recreational games/pool tables/ping pong
- Study spaces for group or individual work
- Vending machines
- Microwaves/convection oven
- Print and copy station
- Kitchenette

* Cable television service is provided by Campus Televideo. Please visit their website http://campustelevideo.com/customercenter/#faq, for important information and specifications to ensure your television is compatible with our service. Local network channels (ABC, NBC, CBS, FOX) are broadcast in high definition (HD) with 12 additional HD channels and 88 standard definition (SD) channels. HBO and Cinemax are included.
WHAT TO BRING

- Pillow and bedding (twin, extra-long sheets for all mattresses)
- Hangers
- Towels
- Shower tote, robe and shower shoes
- Toothbrush, toothpaste, shampoo and soap
- Other toiletries: tissues and paper towels
- Laundry detergent and basket

*Starting this fall, laundry is included – no card swipe or coins needed! Laundry pods are the preferred detergent type for our new high efficiency (HE) machines.

- Small fan and desk lamp
- Trash can
- Alarm clock
- Umbrella
- Backpack and school supplies (pens, pencils, notebooks, etc.)
- Stapler, scissors, paper clips and tape
- Electronic and tech necessities

SUITE-STYLE ROOMS

- Hot plates
- Toaster and toaster oven
- Foreman grills
- Shower curtain and rings
- *Shower curtains are no longer provided by the University.
- Toilet paper
- Kitchen/bathroom cleaning supplies
- Kitchen/bathroom rugs

REGINA AND PACELLI HALLS

- Carpet (6’x9’ is a good size)
- Small refrigerator (5.0 cubic feet or less)

WHAT NOT TO BRING

- Microwaves (Regina Hall and Quad Hall residents)
- Air conditioners/portable heaters
- Items used to loft a bed (as lofting is not permitted)
- Halogen lamps
- Candles, incense
- Pets
- Alcohol or illegal drugs
- Knives or weapons
- Power tools
- Grills or small appliances with exposed heating elements
- Valuables (expensive jewelry, large amounts of cash, etc.)
- Beds may be unbunked but lofting kits or materials to build a bed loft are not permitted. Beds may only be stacked as bunk beds or with the pegs and furniture provided in the rooms.

SOME EXTRAS FOR ALL

- Dishes, silverware and cups
- Small coffee maker
- Television and cable hookup*
- Room decorations to personalize your space
- Cleaning supplies, small vacuum or broom
- Iron and ironing board
- Snack items

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YOU WILL MEET

STUDENT AFFAIRS PROFESSIONALS (SAPs)  
are staff members residing on campus who oversee all operations in University housing and respond to emergencies 24 hours a day, providing support to resident students.

RESIDENT ASSISTANTS (RAs)  
are student staff members living in the residence halls who build community while serving as a campus resource to help students adjust to college life.

RESIDENT PEER MINISTERS (RPMs)  
are student staff members living in the residence halls who encourage and support students in their personal growth and spiritual development through caring support and retreat planning.

GRADUATE ASSISTANT MINISTERS  
are campus ministers living in the residence halls who provide support and oversee RPMs. Grounded in Christianity, graduate assistant ministers affirm the diversity of traditions within the campus community and encourage all students to actively live their faith.

RESIDENT PEER ACADEMIC LEADERS (RPALs)  
are student staff members who provide academically focused programs, facilitate study groups and provide information to residents on academic resources.

PHONE NUMBERS  
YOU MAY NEED

ADMISSION  
(773) 298-3050

ATHLETICS  
(773) 298-3101

CAMPUS EMERGENCY  
(773) 298-3911

CAMPUS MINISTRY  
(773) 298-3900

CAREER SERVICES  
(773) 298-3131

CENTER FOR ACCESSIBILITY RESOURCES  
(773) 298-3308

COUNSELING CENTER  
(773) 298-4045

DEAN OF STUDENTS OFFICE  
(773) 299-3121

FINANCIAL AID  
(773) 298-3070

OFFICE OF THE BURSAR  
(773) 298-3046

PUBLIC SAFETY ADMINISTRATION/PARKING  
(773) 298-3950

RECORDS AND ADVISING  
(773) 298-3501

RESIDENCE LIFE  
(773) 298-3977

STUDENT AFFAIRS  
(773) 298-3121

STUDENT MEDIA  
(773) 298-3375

STUDENT SUCCESS PROGRAM  
(773) 298-3342

UNIVERSITY INFORMATION DESK  
(773) 298-3000
UPCOMING EVENTS

- Move-In Day festivities
  Wed., Aug. 22
- Cougar Trax
  Aug. 23-24
- Welcome Week
- SXC Foam Party
- Student Involvement Fair
- Mercy Day
- Homecoming 2018
- Quest and Awakenings Retreats
- Cougar 5K Run/Walk
- Shannon Center Fitness Challenges
- RHA Halloween Bash
- Heritage Ball
- Late Nite @ SXU
- RHA Holiday Social
- Spring Formal
- Intramural basketball and volleyball leagues
- Resident Appreciation Week (RAW)
- Taste of SXU
- The Scarlet and Gray Awards
- Intramural cosmic bowling
- Finals Breakfast
- Diversity Week
- Senior Week
- Spring Break service trips
- Various speakers and workshops
- Open Mic Nights
- Heritage Month Programming
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Graduate Hall Coordinator for Community Inclusion
McCarthy Hall, Office
(773) 298-4248

SELENA GONZALEZ
Graduate Hall Coordinator for Student Organization
Pacelli Hall Office
(773) 298-4109

SARAH NICHOLS
Associate Director of Residence Life
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