



## 2024-2025 Verification Worksheet Dependent Tax & Income

### STUDENT INFORMATION

Name	SXU ID
Phone Number	Date of Birth

Your FAFSA application was selected for review in a process called "Verification". In this process, St Xavier University will compare information from your FAFSA with this worksheet and financial data you must submit. The law requires completion of Verification before awarding and/or disbursing federal aid. If there are differences between your FAFSA application and your verification

documentation, electronic corrections to your FAFSA may be required. Contact the Office of Financial Aid at (773) 298-3070 or [finaid@sxu.edu](mailto:finaid@sxu.edu) if you have questions.

**You and your parent(s) *must* complete and submit this Verification Worksheet, and any additional documentation requested, before your financial aid will be processed.**

### STUDENT TAX AND INCOME INFORMATION

*Check the appropriate boxes below.*

I filed a 2022 Federal Tax Return.

**Instructions:** Complete this section if the student filed or will file a 2022 IRS income tax return. As part of federal student aid eligibility, students will be required to consent and approve sharing and importing income and tax information from the IRS to the FAFSA form, even if the attempt to obtain or use such data is ineffective. In most cases, no further documentation is needed to verify 2022 income information that was transferred into the student's FAFSA using income and tax information directly from the IRS.

If 2022 income tax return information for the student was not available or could not be used, the student should provide the institution with a 2022 IRS Tax Return Transcript(s) or a signed copy of the 2022 income tax return and applicable schedules.

**To obtain your tax transcript, go to [www.irs.gov](http://www.irs.gov) and select the option to *Get Your Tax Record*. Please note: only Tax Return Transcripts will be accepted (not Tax Account Transcripts).**

I am not required to file (and will not file) a 2022 Federal Tax Return.

Please check the boxes that apply:

**The student was not employed and had no income earned from work in 2022.**

**The student was employed in 2022**

*list below the names of all employers, the amount earned from each employer in 2022, and whether an IRS W-2 form or an equivalent document is provided. [Provide copies of all 2022 IRS W-2 forms issued to the student and spouse by their employers]. List every employer even if the employer did not issue an IRS W-2 form.*

Employer's Name	Annual Amount Earned in 2022	IRS W-2 or an Equivalent Document Provided?

**PARENT(S)' TAX AND INCOME INFORMATION**

Check the appropriate box below. Note: only one box should be selected.

**My parent(s)' filed a 2022 Federal Tax Return.**

**Instructions:** Complete this section if the parents filed or will file a 2022 IRS income tax return(s). As part of federal student aid eligibility, parents will be required to consent and approve sharing and importing income and tax information from the IRS to the FAFSA form, even if the attempt to obtain or use such data is ineffective. In other words, if the parents filed separate 2022 IRS income tax returns, both must provide consent and approval to share and import income and tax information from the IRS. In most cases, no further documentation is needed to verify 2022 income information that was transferred into the student's FAFSA using income and tax information directly from the IRS.

If 2022 income tax return information for the parents was not available or could not be used, the parents should provide the institution with a 2022 IRS Tax Return Transcript(s) or a signed copy of the 2022 income tax return and applicable schedules.

**My parent(s)' are not required to file (and will not file) a 2022 Federal Tax Return. Please follow instructions below.**

**Instructions:**

- Your parent(s) must provide a signed and dated statement certifying that the individual has not filed and is not required to file a 2022 income tax return, as well as the sources of 2022 income earned from work and the amount of income from each source.

Please check the boxes that apply:

**The parent(s) was/were not employed and had no income earned from work in 2022.**

**The parent(s) was/were employed in 2022**

*list below the names of all employers, the amount earned from each employer in 2022, and whether an IRS W-2 form or an equivalent document is provided. [Provide copies of all 2022 IRS W-2 forms issued to the parent(s) by their employers]. List every employer even if the employer did not issue an IRS W-2 form.*

Employer's Name	Annual Amount Earned in 2022	Parent Name	IRS W-2 or an Equivalent Document Provided?

**CERTIFICATION & SIGNATURE**

Signing below certifies that all of the information reported on this form is true and complete to the best of your knowledge and agree, if asked, to provide additional information that will verify the accuracy of this form. The student must sign and date.

**WARNING!** If you purposely give false or misleading information you may be fined, be sent to prison, or both.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date