



Student Name	
Student ID Number	
Date of Birth	

Why am I completing this form?

Your FAFSA application was selected for review in a process called "Verification". In this process, St Xavier University will compare information from your FAFSA with this worksheet and financial data you must submit. The law requires completion of Verification before awarding and/or disbursing federal aid. If there are differences between your FAFSA application and your verification documentation, electronic corrections to your FAFSA may be required. Contact the Office of Financial Aid at (773) 298-3070 or finaid@sxu.edu if you have questions.

You and your parent(s) must complete and submit this Verification Worksheet, and any additional documentation requested, before your financial aid will be processed.

STUDENT TAX & INCOME INFORMATION

Check only **ONE** box that describes the student's 2025 federal tax filing status.

☐ **I filed a 2025 Federal Tax Return.**

If you filed: In most cases, no additional documentation is needed when 2025 income and tax information was transferred to the FAFSA directly from the IRS. If it was unavailable or could not be used, provide a 2025 IRS Tax Return Transcript or a signed copy of the 2025 income tax return and applicable schedules. Only Tax Return Transcripts are accepted, not Tax Account Transcripts.

☐ **I am not required to file (and will not file) a 2025 Federal Tax Return.**

If you were not required to file: Complete the employment section below and provide the documentation described in the instructions.

Please check the boxes that apply:

- ☐ The student was not employed and had no income earned from work in 2025.
- ☐ The student was employed in 2025.

If employed, list every employer—even if no W-2 was issued. Provide copies of all 2025 IRS W-2 forms issued to the student.

Employer's Name	Annual Amount Earned in 2025	W-2 or Equivalent Provided?

PARENT(S)' TAX & INCOME INFORMATION



Check only **ONE** box that describes your parent(s)' 2025 federal tax filing status.

☐ **My parent(s) filed a 2025 Federal Tax Return.**

If your parent(s) filed: In most cases, no additional documentation is needed when 2025 income and tax information was transferred to the FAFSA directly from the IRS. If parents filed separate returns, both must provide consent and approval to share and import the information. If IRS information was unavailable or could not be used, provide a 2025 IRS Tax Return Transcript or a signed copy of the return and applicable schedules. Only Tax Return Transcripts are accepted, not Tax Account Transcripts.

☐ **My parent(s) are not required to file (and will not file) a 2025 Federal Tax Return.**

If your parent(s) were not required to file: Parent must provide a signed and dated statement certifying that they did not file and were not required to file a 2025 income tax return, including the sources and amounts of 2025 income earned from work.

Please check the boxes that apply:

- ☐ The parent(s) was/were not employed and had no income earned from work in 2025.
- ☐ The parent(s) was/were employed in 2025.

If employed, list every employer—even if no W-2 was issued. Provide copies of all 2025 IRS W-2 forms issued to the parent(s).

Parent Name	Employer	Annual Amount Earned in 2025	W-2 or Equivalent Provided?

CERTIFICATION & SIGNATURES

By signing below, you certify that all information reported on this form is true and complete to the best of your knowledge. You agree to provide additional information, if requested, to verify the accuracy of this form. The student and parent must sign and date.

WARNING: Knowingly providing false or misleading information may result in fines, imprisonment, or both.

Student Signature

Date

Parent Signature

Date